

Jamestown Charter Township

2380 Riley St./ P.O. Box 88

Jamestown, Michigan 49427

Ph. 616.896.8376 / Fax 616.896.7271



MODIFIED MTA FORM LAND DIVISION APPLICATION

CONTROL # _____

You **MUST** answer all questions and include all attachments or this will be returned to you.

Bring or mail to above address.

Approval of a division of land is required before it is sold, when a new parcel is less than 40 acres and not just a property line adjustment (Sec. 102.E & F). In the box below, fill in where you want this form sent when the review is completed.

Name: _____

Address: _____

City: _____

State: _____ Zip: _____

This form is designed to comply with applicable local zoning, land division ordinances and Sec. 109 of the Michigan Land Division Act (formerly the Subdivision Control Act, P.A. 288 of 1967 as amended (particularly by P.A. 591 of 1996 MCL 560.101, et seq.) It does not purport, however, to meet all issues that a local unit may want to address.

1. LOCATION of Parent Parcel to be divided:

Address: _____ Road Name: _____

Parent Parcel Number: 70 - 18 - _____ - _____ - _____

Legal Description of Parent Parcel: (Attach extra sheets if needed)

Township/City of Village Name: _____

2. PROPERTY OWNER Information: (Full name from deed)

Name: _____ Phone: (_____) _____

Address: _____ Road Name: _____

City: _____ State: _____ Zip: _____

3. APPLICANT information: (If **not** the Property Owner)

Contact Person's Name: _____

Business Name: _____ Ph. (_____) _____

Address: _____ Road Name: _____

City: _____ State: _____ Zip: _____

4. PROPOSAL: Describe the division(s) being proposed:

A. Number of new parcels: _____

B. Intended use (residential, commercial, etc): _____

C. The division of the parcel provides access to an existing public road by (check one)

- Each new division has frontage on an existing public road
- A new public road...proposed road name _____
(Road name cannot duplicate an existing road name)
- A new private road/easement...proposed road name _____
(Road name cannot duplicate an existing road name)
- A recorded easement (Driveway)

D. Write here or attach a legal description of the proposed new road, easement or shared driveway (Attach extra sheets if needed)

E. Write here or attach a legal description for each proposed new parcel (Attach extra sheets if needed)

5. FUTURE DIVISIONS that might be allowed but not included in this application:

Number of future divisions being transferred from the Parent Parcel to another parcel _____

Identify parcel: _____

(See Sec. 109.2 of the Act. Make sure your deed includes both statements as required in Sec. 109.3 & 109.4) If a roadway maintenance agreement is required, provide a copy.

6. DEVELOPMENT SITE LIMITS.

Check each that represents a condition which exists on the **any part** of Parent parcel:

- Is riparian or littoral (river or lake front parcel)
- Includes a wetland
- Is within a flood plain
- Includes a slope more than 25% (1:4 pitch or 14 degree angle) or steeper
- Is on muck soils or soils known to have severe limitations or on site sewage systems
- Is know or suspected to have an abandoned well, underground storage tank or contaminated soils

7. ATTACHMENTS (All attachments must be included. Letter each attachment as shown here)

A

- 1. A survey, sealed by a professional surveyor at a scale of _____ (insert scale) of proposed division(s) of Parent Parcel: **OR**
- 2. A map/drawing drawn to scale of _____ (insert scale) of proposed division(s) of Parent Parcel and the thirty (30) day time limit is waived.

Signature: _____

The survey or map must show:

- a. Current boundaries (as of March 31, 1997) and
- b. All previous divisions made after March 31, 1997 - indicate when made or none, and
- c. The proposed division(s), and
- d. Dimensions of the proposed divisions, and
- e. Existing and proposed road/easement right-of-way, and
- f. Easements for public utilities from each parcel to existing public utility facilities, and
- g. Any existing improvements (building, wells, septic system

driveways, etc. and

h. Any of the features checked in ' f ' above

- B** - A soil evaluation or septic system permit for each proposed parcel prepared by the Health Department or each proposed parcel is serviced by a public sewer system.
- C** - An evaluation/indication of approval will occur or a well permit for portable water for each proposed parcel prepared by the Health Department or each proposed parcel is serviced by a public water system.
- D** - the Indication of approval or permit from the Country Road Commission, MDOT or the respective city/village street administrator for each proposed new road, easement or shared driveway.
- E** - A copy of any transferred division rights {Sec.109 (4) of the Act} in the Parent Parcel
- F** -
- G** - A fee of \$ _____
- Other - please list _____

8. IMPROVEMENTS: Describe any existing improvements (buildings, well, septic, etc.) which are on the Parent Parcel or indicate none (attach extra sheets if needed):

9. AFFIDAVIT and permission for municipal, county and state officials to enter the property for inspections:

I agree the statements made above are true and if found not to be true this application and any approval will be void. Further, I agree to comply with the conditions and regulations provided with this Parent Parcel division. Further, I agree to give permission for officials of the municipality, county and the State of Michigan to enter the property where this parcel division is proposed for purposes of inspection to verify that the information on the application is correct at a time mutually agreed with the applicant. Finally, I understand this is only a parcel division which conveys only certain rights under the applicable local land division ordinance, the local zoning ordinance and the State Land Division Act (formerly the subdivision Control Act, P.A. 288 of 1967, as amended (particularly by P.A. 591 of 1966) MCL 560.101 et.seq.) and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restriction or other property rights.

Finally, even if this division is approved, I understand zoning, local ordinances and State Acts change from time to time and if changed the divisions made here must comply with the new requirements (apply for division approval again) unless deeds, land contracts, leases or surveys representing the approved divisions are recorded with the Register of Deeds or the division is built upon before the changes to laws are made.

Property Owner's Signature: _____ Date: _____

DO NOT WRITE BELOW THIS LINE

Reviewer's

Action: \$ _____ Receipt # _____

Date Submission is complete: _____

Approved: Conditions, if any: _____

Denied: Reasons (cite letter/#) _____

Signature Assessor _____ Date: _____

Signature Zoning _____ Date: _____